



Looking for a dynamic Supply Chain Manager to join our team in Dorchester, Ontario!

An innovative company with an entrepreneurial spirit, Armatec was established in 1997 and has established itself as a significant player in the defense survivability market. Our products are instrumental in saving soldiers' lives around the world and we continually strive for innovation and product excellence.

Armatec offers a competitive compensation package with a comprehensive group benefits program. Cafe and gym onsite for your convenience at low cost to employees.

General Description

Responsible to manage all aspects of materials flow and to maintain control and accuracy over all goods inventories, including all transactions, procurement, planning, scheduling, cost, warehouse, receiving, and shipping to ensure that customer orders are fulfilled on time. This position is also responsible to develop and manage all supplier relationships.

Required Skills and Qualifications:

- Degree in business, management or other related discipline. Masters in related field a plus.
- At least 5 years progressive experience in management of materials and sourcing within a design and manufacturing environment.
- Experience in total quality, Six Sigma, or other similar environments.
- Comprehensive knowledge and understanding of ERP/MRP (M2M) systems and their use in a manufacturing environment.
- Proficiency in Microsoft Office, including Word, Excel, PowerPoint and Access.
- Excellent written and oral communication skills.
- APICS certification.
- Ability to obtain a security clearance.
- Identify tools, processes and metrics to optimize supplier value.
- Leads by example and motivates people so as to create a challenging, empowering, and collaborative working environment. Set and adhere to performance objectives.
- Good technical writing, documentation, and record keeping skills.
- Good analytical problem-solving ability.
- Ability to contribute in a cross functional collaborative environment.
- Financial skills including cost modeling, cost analysis, make vs. buy analysis.
- Ability to leverage metrics and other tools to drive supplier performance.

Essential Duties:

The duties associated with this position include, but are not limited to:

Logistics

- Coordinate with cross-functional business teams to develop the best economic strategy for production planning to support customer demand.
- Prepares customer delivery reports by collecting, analyzing and summarizing information and trends and uses information to proactively communicate potential late deliveries.

- Coordinate and work with quality, engineering, machining and assembly operations to ensure 100% on-time delivery by establishing and monitoring schedule to proactively identify and address any issues.

Procurement Planning

- Sourcing, negotiating and managing the purchase of all materials and services for production.
- Develop and execute a sourcing strategy to meet the company's business growth and sourcing requirements.
- Establish, implement, and manage system to evaluate, monitor and report supplier scorecard performance.
- Performs analysis of customer demand, sales forecasts and historical material usage to develop and execute build to order and build to forecast plans.
- Conduct Value Chain Management including quality, quantity and price negotiation. Assess vendor capability to deliver and performance.
- Adhere to established company policies, procedures, terms and conditions and legal matters that affect purchasing policies.
- Identify, develop and manage effective relationships with existing and potential suppliers of goods and services to meet the established cost, quality and delivery targets.

Inventory Management

- Organising, planning and co-ordinating all inventory management activities
- Ensure that both goods inward and distribution departments are well organised and adequately resourced to sufficiently support production and the goals of the business.
- Ensure incoming product is processed and managed appropriately according to company procedure.
- Ensure materials are ready and available for production as and when required.
- Ensure that any materials that are late or holding up production for whatever reason are chased and followed up until received.
- Ensure sub contract processes are received back and that suppliers are chased if late.
- Ensure that finished product is well packaged, labelled and delivered according to the agreed delivery date.
- Ensuring that all manufacturing and inventory systems / processes run efficiently and effectively.
- Establish and implement methods and best practices related to the systems and process that support inventory forecasting, purchasing, and material control.
- Establishes and supervises production scheduling activities by monitoring material inventories, tracking progress of production and reviewing factors that affect schedules.
- Responsible for accuracy of inventory counts by implementing and managing, in conjunction with Finance, an inventory control system, capable of identifying discrepancies in inventory counts and taking corrective action to guard against inconsistencies in the future.

Other

- Develop, implement and manage cross-functional, fully integrated planning process that incorporates make versus buy, capacity planning, scheduling, inventory, material and associated cost elements.
- Achieves financial objectives by working with management group to prepare the materials budget, schedule expenditures, analyze variances and initiate corrective actions.
- Participates as a member of the operations team in making cross-functional operational decisions.

- Collaborate with Engineering, Manufacturing, Process Engineering and Quality to achieve cost reduction targets.
- Maintains a safe and healthy work environment by implementing, maintaining and aligning company policies.
- Maintain and provide current understanding of industry best practices and technology trends.

Armatec is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, veteran status or any other prohibited ground of discrimination.

We are committed to providing an inclusive and barrier-free work environment, starting with the hiring process. If you need to be accommodated during any phase of the evaluation process, please advise us and we will do our best to support you. All information received in relation to accommodation will be kept confidential.

We appreciate your interest in Armatec, however only those chosen to move forward in the recruiting process will be contacted regarding this position