



Armatec is looking for a Finance Manager!

Please note that to be a candidate for this position, you must be able to obtain Government Security Clearance.

An innovative company with an entrepreneurial spirit, Armatec was established in London, Ontario, Canada in 1997. In the last 20 years Armatec has established itself as a significant player in the defence survivability market. Our products are instrumental in saving soldiers' lives around the world and we continually strive for innovation and product excellence.

Armatec is looking for a professional with passion, energy and initiative who wants to join our team. The successful candidate will have proven experience with a desire to think outside common boundaries and an appetite for growth. Key requirements for the individual looking to join our team of cultural high performers is a team player with excellent listening and inter-personal skills, the ability to empower your team and foster inter-departmental synergy.

Armatec prides itself on the highest standard of ethics and compliance to our values, our mission and vision; all key to the future innovation and growth of our company.

Do you have what it takes to provide guidance and mentorship in this fast moving and high tech environment?

Position Title: Finance Manager

Location: Dorchester, Ontario

General description:

The Finance Manager is responsible for financial analysis, reporting and recommendations to top Management.

Prerequisite Skills and Qualifications:

- Requires an advanced degree as a bachelor's degree with at least 10 years of experience in the field. Prepares financial reports and presents findings and recommendations to top management. Requires a CPA.
- Fully certified CA, CGA, or CMA with previous financial control and management reporting experience with at least 10 years' experience
- Additional Graduate Degree - MBA is preferred
- The candidate should be confident, a self starter, with the ability to operate in a dynamic environment
- Must be able to demonstrate good attention to detail, good judgment showing logical decision making, and a hands on approach
- Computer literate with good information system skills and solid understanding of accounting software principles
- Analysis driven

Essential Duties:

- Ensures Accounting, Payroll, Financial Systems and Financial Controls
- Treasury-,Cash- and Risk Management

- Leadership (Managing, Leading, Monitoring)
- Management Reporting, Budgeting and Financial Modeling
- Customer Service & Communication, Lateral Relationships
- Strategic thinking and planning skills, Influence and Interpersonal Effectiveness, Operational Effectiveness
- Ensure the existence, completeness, ownership, valuation and reporting of all assets, liabilities and equity, income and expense are reliable & relevant
- Ensure all costs are reported at appropriate values and controls are in place to maintain reliable and relevant information is represented
- Ensure appropriate Insurance coverage for business (director insurance, building, fleet, inventory or other)
- Arrange and maintain relationships with banking community and establish adequate facilities to ensure working capital requirements are available and adequate
- Manage the benefits design package and negotiate feasible cost rates for companywide employee/employer benefits
- Establish relations and develop certified rates external as well as internal commercial rates
- Work with 3rd party Accounting Professional to ensure Corporate Taxes are filed and paid timely and Reviews & Notice to Readers are completed in a timely manner.
- Oversee costing models for pricing purposes
- Mitigate risks from foreign Exchange through hedging strategies
- Review Bonus and Dividend policy with Shareholder and Tax specialists to optimize tax strategies
- Preparation of budgets, forecasts and cash flows
- Establish and monitor Financial KPIs (e.g A/P, A/R, Costing) and implement corrective actions or continuous improvement
- Ensuring that appropriate systems and internal controls are implemented and maintained
- Manage Year End Audit with 3rd party Professional Accounting Service Firms
- Manages financial part of inventory (Investigate cycle counting variances and resolve issues)
- Ensures update standard costs in the bill of materials
- Review standard and actual costs for inaccuracies
- Review and coordinate update for routing or bill of labour within business system
- Coordinate the update of standard routing times
- Validate the cost of goods sold as part of the month-end close
- Accumulate and apply overhead costs as required by G.A.A.P.
- Work with the materials review board to locate and dispose of obsolete inventory
- Report on break even points, margins by products
- Report on periodic variances and their causes, focusing in particular on spending variances
- Analyze capital budgeting requests

Armatec offers a competitive compensation package with a comprehensive, flexible group benefits program.

Qualified candidates may apply to: hr@armateconline.com. Please include position title in e-mail subject line. We thank all who apply, but only applicants selected for an interview will be contacted.

Equal Employment Opportunity

Armatec is committed to Employment Equity, welcomes diversity in the workplace, and encourages applications from all qualified individuals.