



Armatec is looking for a Team Leader, Maintenance!

Please note that to be a candidate for this position, you must be able to obtain Government Security Clearance.

An innovative company with an entrepreneurial spirit, Armatec was established in London, Ontario, Canada in 1997. In the last 20 years Armatec has established itself as a significant player in the defence survivability market. Our products are instrumental in saving soldiers' lives around the world and we continually strive for innovation and product excellence.

Armatec is looking for a professional with passion, energy and initiative who wants to join our team. The successful candidate will have proven experience with a desire to think outside common boundaries and an appetite for growth. Key requirements for the individual looking to join our team of cultural high performers is a team player with excellent listening and inter-personal skills, the ability to empower your team and foster inter-departmental synergy.

Armatec prides itself on the highest standard of ethics and compliance to our values, our mission and vision; all key to the future innovation and growth of our company.

Do you have what it takes to provide guidance and mentorship in this fast moving and high tech environment?

**Position Title:** Team Leader, Maintenance

**Location:** Dorchester, Ontario

**General Description:**

The Team Leader is responsible to effectively supervise & coordinate all area resources. This position ensures all necessary schedules are completed on time, with quality product and within requirements while maintaining a positive and motivating work environment.

**Required Skills and Qualifications:**

- High School Diploma, College Diploma is an asset
- Minimum 5 years' experience in a manufacturing leadership role an asset
- Excellent Communication skills
- Leadership and team building skills
- Organized and tidy workmanship
- Ability to understand production schedules
- Very good computer skills and proficiency with Microsoft Office suite
- Good writing skills

**Essential Duties:**

The duties associated with this position include, but are not limited to:

- Oversee and co-ordinate the activities of workers in the Maintenance Department

- Familiarize the team with the customer needs, specifications, design targets, the development process, design standards, techniques and tools to support task performance
- Establish methods to meet work schedules and co-ordinate work activities with the other areas
- Requisition of materials and supplies
- Resolve work problems and recommend work measures to improve productivity
- Have a good knowledge of all Standard Operational Procedures and be able to ensure that all standards of quality are controlled and carried out
- Oversee training of workers and complete verification documents
- Recommend personnel actions such as hiring and promotions or disciplinary action
- Assist in the design and implementation of standards for safe working conditions
- Ensure standards for safe working conditions are observed in all areas covered by this designation
- Have a good knowledge of the Company's Human Resource policies to be able to ensure they are carried out in all cases
- May also oversee, co-ordinate and schedule activities of related outside contractors, helpers and labourers.
- Ability to lift up to 100 lbs.
- Manual dexterity required to use power and hand tools
- Overtime as required
- Comply with the company Health & Safety rules and regulations in accordance with the Act
- Other duties as required

Armatec offers a competitive compensation package with a comprehensive, flexible group benefits program.

Qualified candidates may apply to: [hr@armateconline.com](mailto:hr@armateconline.com). Please **include position title in e-mail subject line**. We thank all who apply, but only applicants selected for an interview will be contacted.

#### **Equal Employment Opportunity**

Armatec is committed to Employment Equity, welcomes diversity in the workplace, and encourages applications from all qualified individuals.